



IISWBM

Indian Institute of Social Welfare and Business Management

Details regarding qualifications, experience & pay scale

Designation	Qualifications & Experience
Registrar	Master's degree from recognized University with at least 55% marks or equivalent grade; At least 15 years experience in a responsible academic / administrative capacity in any industry / government organization/ academic institute.
Assistant Finance Officer	Postgraduate in Commerce / MBA with specialization in Accountancy / Finance. At least 3 years experience in any educational / research institution.
Administrative & Estates Officer	Engineering degree in Electrical / Civil. At least 10 years experience in administrative / establishment matters.
Placement Officer	Master's degree from recognized University with requisite experience in placement of Management students. Exposure in organizing industry-institute interface programmes and wide connections with industries all over the country and abroad. Excellent communication skills.

Pay Scale will be as per UGC norms, commensurate with qualifications and experience.