

PLACEMENT PROCESS & GUIDELINE

For Students

- Campus Placement is assistance provided to the students of the Institute. Eligible students opting out of companies during campus season is neither encouraged nor desirable.
- Students are free to apply to any number of organizations participating in Campus Placement Process. However, once the placement office is notified in writing/email by the recruiting company about final selection/job offer to a particular student, such student is immediately withdrawn from the placement assistance process.
- Students having Backlog/Attendance shortfall as per University Rules anytime during the course of campus placement season shall not be eligible for Placement Assistance.
- Students on LWP/Sabbatical desirous of participating in campus recruitment need to obtain and furnish 'No Objection' from current employer in the first year.
- Students need to maintain one set of standard CV format recommended by the Placement Cell. However, students are free to develop & design personalized CV as well.
- It is the responsibility of student to check and follow related notifications shared by student placement committee in Class, Notice Board, Facebook and Whatsapp.
- Students cannot withdraw their names once they agree or register to participate in a campus drive.
- Students having disciplinary issues shall not be eligible for Placement/Internship Assistance.
- Students must maintain discipline and decorum in every action they take during the Training/Placement process.

For matters not covered by the above guidelines, the Corporate Relations & Placement Cell will use its discretion to take appropriate decisions in consultation with stakeholders.

For Corporate

- IISWBM follows One Company-One Student placement policy.
- Upon receipt of confirmation to participate, we encourage prospective recruiters to deliver Pre Placement Talk (PPT) on a mutual convenient date or share the details via mail.
- CTC disclosure prior to selection process is a pre-requisite.
- Profiles of interested and eligible candidates are shared with the company.
- Virtual Campus Hiring can be facilitated if necessary.
- During placement season, there could be a possibility of two or more companies conducting placement drive simultaneously. In such case, whichever company rolls out the job offer first shall get the candidate.
- In order to facilitate the recruitment process, Institute will provide the necessary infrastructure.
- Companies participating in the Institutes Placement Process may kindly note that delay in announcing/confirming the job offers, may result in the selected/shortlisted candidate being placed in another company.
- If an organization wishes to interview candidates for their Summer Internship, the Placement Cell will facilitate in organizing the same. Period of internship being two months (June-July).
- IISWBM follows 'Rolling Placement' process commencing from September
- An organization is free to choose its criteria and method of selection.